



CULPEPER COUNTY, VIRGINIA AMENDMENT: _____

Building Department • 302 N. Main St., Culpeper VA 22701 • 540-727-3405 www.culpepercounty.gov

When submitting your Amendment Application you will need to submit 3 sets of the amendment section and also the approved plans used on the job site. A fee of \$75.00 will be due at submission of the Amendment Application and is non-refundable.

JOB (SITE) LOCATION IF DIFFERENT THAN OWNER ADDRESS

STREET ADDRESS _____ Permit # _____ - _____

CITY/TOWN _____ ZIP CODE _____ Tax Map # _____

OWNER INFORMATION

NAME _____

ADDRESS _____

PHONE NUMBER _____ EMAIL: _____ City/Town _____ State _____ Zip Code _____

CONTRACTOR INFORMATION OWNER/ LESSEE if owner is the contractor Date of birth ____/____/____

BUSINESS NAME _____

ADDRESS _____

PHONE _____ EMAIL _____ City/Town _____ State _____ Zip Code _____

VA STATE CONTRACTOR'S LICENSE # _____ CLASS _____ EXPIRATION _____

VA STATE MASTERS LICENSE # _____ EXPIRATION _____

Online verification by Permit Tech _____ initial

CONTACT PERSON: Person to answer Plan Review Questions & Pickup Permit

NAME _____ DAY PHONE # _____

E-MAIL _____ CELL PHONE # _____

DESCRIPTION OF AMENDMENT RESIDENTIAL COMMERCIAL

TYPE OF PERMIT AMENDING BUILDING ELECTRICAL MECHANICAL PLUMBING OTHER _____

DESCRIBE IN DETAIL THE CHANGE PROPOSED FOR THE AMENDMANE WRITE LEGIBLY) _____

I hereby certify that I have the authority to make the foregoing application, that the information given is correct, and that all construction will comply with the Virginia Uniform Statewide Building Code and applicable ordinances. The permit holder is the responsible party for compliance with the VUSBC and other ordinances. The permit holder is responsible to call for an inspection when construction reaches a stage of completion that requires an inspection per Section 113.1.2 of the USBC. The permit holder is responsible to provide any ladder, scaffolding or test equipment necessary to conduct or witness a requested inspection per Section 113.1.1 of the USBC.

Print Name: _____ Owner Contractor Authorized Agent

Signature: _____ Date: _____

Application reviewed and accepted by _____ Permit Tech.

This Building application is designed to cover various construction projects. Please ✓ below what applies to your project.

FEE SCHEDULE TO BE COMPLETED BY ADMINISTRATIVE STAFF

Permit Fee Schedule		Fee Schedule	Actual Sq. Ft. Provided by Plan Review	Actual Permit Fee	Comments
PLAN REVIEW FEE					
Residential		\$75.00			
Commercial		\$250.00			
Commercial minimum		\$125.00			
Additional Sq Ft					
Commercial		.20 sq. ft.			
Residential		.15 sq. ft.			
AMENDMENT FEE		\$75.00	Paid @ submission		*Non Refundable*
TOTAL PERMIT FEE				\$	